



The proper use of personal protective equipment (PPE)

PRESENTER: _____ **DATE:** _____

SITE: _____

Welcome to today's toolbox talk! To promote a safe, injury-free work environment, we'll take moment to ensure our teams understand potential hazards (and how to prevent them) before the start of the shift.

AGENDA

- Overview of relevant safety policies/procedures.
- Demonstration of proper equipment/tool use.
- Discuss team questions/concerns.
- Review recent incidents/near misses.

TOPIC

In today's toolbox talk, we'll discuss the importance of PPE in the workplace. As we all know, PPE is essential for protecting ourselves in the workplace. Today we'll take a few minutes to review the basics to ensure we're all using PPE properly.

First, PPE refers to any equipment or clothing that's worn to protect against health and safety hazards. This can include gloves, safety glasses, hard hats, earplugs and much more.

What are the key points to keep in mind when using PPE?

- **Different tasks require different types of PPE.**
Make sure you use the PPE that's appropriate for the task at hand. For example, if you're working with chemicals, you'll need gloves that are specifically designed for chemical resistance.
- **Use PPE properly – it's only effective if used properly.**
Read the instructions and follow them carefully. For example, if you're wearing safety glasses, make sure they fit properly and that you're using them correctly.
- **Check your equipment regularly.**
Make sure that your PPE is in good condition and replace it if it becomes damaged or worn. For example, if you're wearing a hard hat, make sure it's not cracked or damaged in any way.
- **Store PPE properly.**
Be sure to store PPE in a clean, dry place when it's not in use. This will help to ensure that it stays in good condition and is ready to use when you need it.
- **Report any problems.**
If you have any problems with your PPE, let your supervisor know right away. For example, if your gloves are too tight or too loose, or if your safety glasses are uncomfortable, let your supervisor know so they can be replaced.

The information contained in this service bulletin was obtained from reliable sources. However, UFG accepts no legal responsibility for the correctness or completeness of this information.

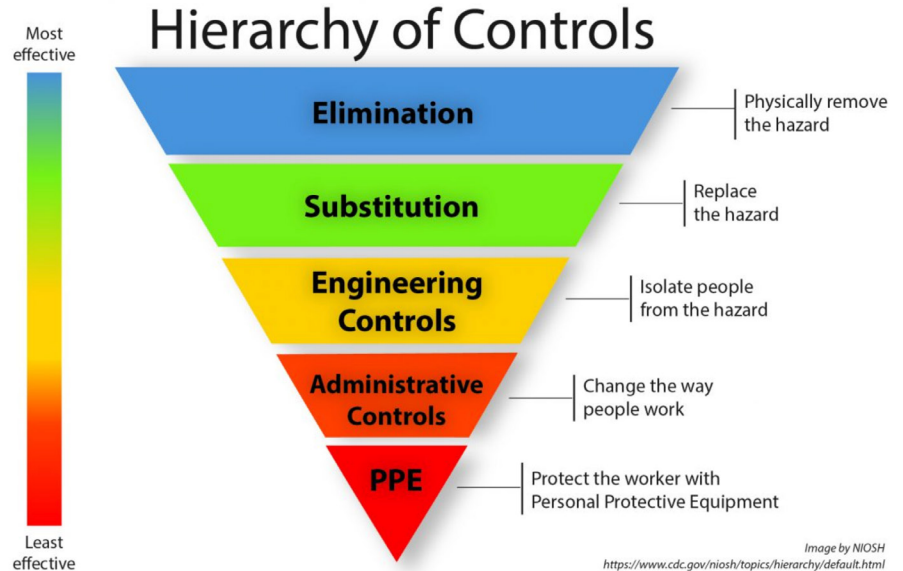
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The proper use of personal protective equipment (PPE)

PPE is essential for protecting ourselves from workplace hazards, such as chemicals, sharp objects, falling objects and more. It's important to use PPE properly to reduce the risk of injury and illness. Let's make sure we are all using our PPE on this jobsite. If you're missing your PPE or damaged, let your supervisor or the foreman know so you can get it replaced.

Source: National Institute for Occupational Safety and Health (NIOSH) <https://www.cdc.gov/niosh/topics/hierarchy/>.



REFERENCES

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TOOLBOX TALK



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ATTENDEES (PLEASE CLEARLY SIGN YOUR FIRST AND LAST NAME)

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SUPERVISOR/SUPERINTENDENT SIGN OFF: _____ **DATE:** _____

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